

Posting Title : PARTNERSHIPS OFFICER, NOA

Job Code Title : ASSISTANT DEVELOPMENT COORDINATION
OFFICER, PARTNERSHIPS AND DEVELOPMENT
FINANCE

Department/ Office : Resident Coordinator System

Duty Station : MALE

Posting Period : 14 April 2025 - 28 April 2025

Job Opening number : 25-SUS-RCS-256212-R-MALE (X)

Staffing Exercise : N/A

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Org. Setting and Reporting

The UN Secretary-General launched on 1 January 2019 a bold and new global reform which repositioned the UN Development System to delivery more effectively and efficiently with the achievement of the 2030 Agenda and the Sustainable Development Goals (SDGs). As part of this reform, UN Resident Coordinator Offices (UN RCO), under the leadership of an independent UN Resident Coordinator – the Representative of the UN Secretary-General and the highest-ranking official of the UN Development System at the country level – support countries in the achievement of their development priorities and the attainment of the SDGs.

THIS IS A FIXED TERM LIMITED POSITION. The position is located in the United Nations Resident Coordination Office (RCO) in Maldives, Male and reports to the Senior Development Coordination Officer, Strategic Planning and RCO Team Leader

Responsibilities

Within delegated authority, the incumbent, will perform the following duties:

1. PROVIDES SUPPORT FOR STRATEGIC PLANNING FOR AND COORDINATION OF UNCT PARTNERSHIPS:

- Provides support, as assigned, for the development and implementation of the UN Partnership Strategy in alignment with and support of the UNSDCF in the country.
- Monitors and assesses the strategy at regular intervals to harness new emerging opportunities, to identify probable changes to the internal direction and external environment, and to propose mid-term adjustments.

- Provides support to the Resident Coordinator (RC) and the UNCT in identifying risks and opportunities related to specific partnerships, and suggests mitigation measures as relevant.
- Prepares inputs on due diligence processes of potential investment and partnership opportunities, under close guidance and in accordance with UN regulations and procedures.
- Provides support to RC/UNCT to develop and implement locally-tailored partnerships and resource mobilization strategies and initiatives.
- Contributes to dialogues with partners to improve development assistance policies and practice.
- Assists in liaison and coordination with UN entities at country, regional and HQ levels, to help package and define UN business strategies, including differentiated value propositions to attract partners, both traditional and non-traditional.
- Assists in the coordination and support to the inter-agency teams and working groups, especially the results groups for the UNSDCF.
- Integrates UN 2.0 enablers (data, digital, innovation, foresight, and behavioral science) into partnership strategies and coordination, in line with the UN80 Initiative, to help futureproof UNCT engagement and deliver transformative results.

2. PARTICIPATES IN JOINT RESOURCE MOBILIZATION FOR THE UNSDCF :

- Provides support to the RC/UNCT to develop and implement locally-tailored resource mobilization strategies and initiatives, and identify appropriate data and benchmarks to measure progress and success.
- Monitors, analyzes and maps existing resource mobilization partnerships and relationships, including those with high net worth and maintains a partner profile data base for key partners to the UN in Maldives.
- Contributes to the design, formulation, implementation, monitoring and reporting of joint programmes and programming processes for use in joint resource mobilization.
- Assists in maintaining a databases of current donors and their support to the UNSDCF and resource mobilization entry points.
- Assists in the production and distribution of marketing materials to raise awareness about opportunities for working with the UN on SDG investment, including through digital platforms and storytelling tools aligned with UN80's push for more dynamic, tech-enabled engagement with a wider range of partners.
- Contributes to building the UN brand via events, media and public relations opportunities targeted to the diverse partners, in close collaboration with the UN Communications Group.
- Contributes to the identification and engagement of emerging, non-traditional partners (e.g. tech firms, impact investors, foundations), drawing on market intelligence and stakeholder mapping in support of broader SDG financing ecosystems.

3. PROVIDES SUPPORT ON FINANCING FOR ACCELERATING THE ACHIEVEMENT OF THE SDGS, AS DIRECTED:

- Provides support on financing for development options, instruments, modalities to the RC/UNCT, in alignment with the Common Country Analysis (CCA), UNSDCF, MAPS (Mainstreaming, Acceleration and Policy Support) and similar processes.
- Analyzes trends and provides support on new and innovative financing mechanisms for development and SDG acceleration.
- Provides inputs for briefing papers and discussion points on issues related to financing for development for consideration by RC/UNCT.
- Assists in engaging with external stakeholders - including the national government,

international financial institutions and others - on financing for SDG acceleration.

- Contributes to the design and execution of innovative proposals to strengthen the UNCT engagement and reputation, and to generate greater financial resources in support of the SDGs;

- Assists in the establishment and management of the country-based SDG Fund, in close collaboration with Multi-Partner Trust Fund Office (where relevant).

4. SUPPORTS KNOWLEDGE MANAGEMENT AND CAPACITY DEVELOPMENT:

- Assists in the development, maintenance and sharing of knowledge and intelligence, to inform and position the RC/UNCT to effectively generate and harness opportunities to meet its resource mobilization targets.

- Undertakes activities to strengthen the capacity of UNCTs to mainstream UN 2.0 enablers, such as digital tools and foresight, into the design and delivery of SDG partnerships and programming in line with the UN80 commitment to reinvention.

- Contributes to knowledge networks and communities of practice at national, regional and global levels.

- Undertakes activities to strengthen the capacity of UNCTs to mainstream and promote SDG investment partnerships.

- Provides support for the discovery, evaluation and selection of partnership opportunities at the sourcing and origination stages.

- Contributes to the collection and analysis of data and identification of trends or patterns and provides draft insights through graphs, charts, tables and reports using data visualization methods for data-driven planning, decision-making, presentation and reporting.

- Documents requirements and background information used for data analysis.

- Performs other related tasks as assigned.

Competencies

PROFESSIONALISM: Knowledge and understanding of sustainable development theories, concepts and approaches. Ability to identify and develop sources for data collection. Ability to undertake research, analyse data, make recommendations and write draft reports on sustainable development issues. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

PLANNING AND ORGANIZING: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

ACCOUNTABILITY: Takes ownership of all responsibilities and honours commitments;

delivers outputs for which one has responsibility within prescribed time, cost and quality standards; operates in compliance with organizational regulations and rules; supports subordinates, provides oversight and takes responsibility for delegated assignments; takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable

Education

Advanced university degree (Master's degree or equivalent degree) in business or public administration, sustainable development, social sciences, education or related area, is required. A first-level university degree in combination with two (2) additional years of qualifying experience may be accepted in lieu of the advanced university degree. Successful completion of both degree and non-degree programs in data analytics, business analytics or data science programs is an advantage.

Job Specific Qualifications

Work Experience

A minimum of two (2) years of progressively responsible experience in providing strategic support to partnerships, project/programme management, resource mobilization or development finance in the context of development cooperation or related area is required.

Work experience in supporting financing of SDGs is desirable.

Work experience of one (1) in data or related area is desirable.

Languages

English and French are the working languages of the United Nations Secretariat. For this position, fluency in English and Dhivehi is required. Knowledge of another official United Nations language is an advantage.

NOTE: "Fluency equals a rating of "fluent" in all four areas (read, write, speak, understand) and "Knowledge of" equals

Assessment

Evaluation of qualified candidates for this position may include a substantive assessment, such as a written test, which will be followed by a competency - based interview.

Special Notice

THIS IS A FIXED TERM LIMITED POSITION. Appointment against this post is for an initial period of one (1) year and any extension will be subject to availability of funds, budgetary approval or extension of the mandate.

"External candidate selected for this position will be granted a fixed-term appointment limited ("FTA-limited") in accordance with section 2.2 (b) of administrative instruction ST/AI/2013/1 on Administration of fixed-term appointments.

Renewal of appointment is contingent upon continued existence of mandate and availability of funding. If this position is discontinued, the incumbent will be separated from service.

United Nations Secretariat staff members who meet the definition of "internal candidate" in staff rule 4.10 who are selected for this position subject to limitation will retain their current appointment status and will be reassigned or transferred to the position, without a lien to their parent position."

THIS POSITION IS OPEN TO NATIONALS OF MALDIVES ONLY. National Professional Officer category shall be of the nationality of the country where this position is located and will be recruited in the country or within commuting distance of the office. If no suitable local candidate is identified, MALDIVES nationals residing elsewhere may be considered, in which case the candidate would be responsible for any costs related to traveling and relocating to Maldives in the event of an employment offer.

Staff members are subject to the authority of the Secretary-General and to assignment by him or her. In this context, all staff are expected to move periodically to new functions in their careers in accordance with established rules and procedures.

Note to current staff members at the General Service level: Locally recruited General Service staff members applying for this post must meet the minimum requirements, including academic qualifications and years of relevant experience. Relevant experience in the General Service category at G-6 and G-7 levels may count towards experience requirements.

"Internal Applicants: When completing the form, ensure ALL fields, ALL professional experience and contact information are completed and up to date. This information is the basis for the hiring manager to assess your eligibility and suitability for the position and to contact you".

The United Nations Secretariat is committed to achieving 50/50 gender balance in its staff. Female candidates are strongly encouraged to apply for this position.

At the United Nations, the paramount consideration in the recruitment and employment of staff is the necessity of securing the highest standards of efficiency, competence and integrity, with due regard to geographic diversity. All employment decisions are made on the basis of qualifications and organizational needs. The United Nations is committed to creating a diverse and inclusive environment of mutual respect. The United Nations recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested and indicated in the application.

Upon separation from service, including, but not limited to, expiration or termination of, or resignation from, a fixed-term, continuing or permanent appointment, a former staff member will be ineligible for re-employment on the basis of a temporary appointment for a period of 31 days following the separation. In the case of separation from service on retirement, a former staff member will be ineligible for re-employment for a period of three months following the separation. This equally applies, mutatis mutandis, with respect to a former or current staff member who has held or holds an appointment in another entity applying the United Nations Staff Regulations and Rules and who applies for a temporary position with the Secretariat.

On-line applications will be acknowledged where an email address has been provided. All applicants are strongly encouraged to apply on-line as soon as possible after the job opening has been posted and well before the deadline stated in the job opening. If you do not receive an e-mail acknowledgement within 24 hours of submission, your application may not have been received. If the problem persists, please seek technical assistance through the Inspira "Contact Us" link.

United Nations Considerations

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity. Candidates will not be considered for employment with the United Nations if they have committed violations of international human rights law, violations of international humanitarian law, sexual exploitation, sexual abuse, or sexual harassment, or if there are reasonable grounds to believe that they have been involved in the commission of any of these acts. The term "sexual exploitation" means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. The term "sexual abuse" means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions. The term "sexual harassment" means any unwelcome conduct of a sexual nature that might reasonably be expected or be perceived to cause offence or humiliation, when such conduct interferes with work, is made a condition of employment or creates an intimidating, hostile or offensive work environment, and when the gravity of the conduct warrants the termination of the perpetrator's working relationship. Candidates who have committed crimes other than

minor traffic offences may not be considered for employment.

Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment.

Reasonable accommodation may be provided to applicants with disabilities upon request, to support their participation in the recruitment process.

By accepting a letter of appointment, staff members are subject to the authority of the Secretary-General, who may assign them to any of the activities or offices of the United Nations in accordance with staff regulation 1.2 (c). Further, staff members in the Professional and higher category up to and including the D-2 level and the Field Service category are normally required to move periodically to discharge functions in different duty stations under conditions established in ST/AI/2023/3 on Mobility, as may be amended or revised. This condition of service applies to all position specific job openings and does not apply to temporary positions.

Applicants are urged to carefully follow all instructions available in the online recruitment platform, inspira, and to refer to the Applicant Guide by clicking on "Manuals" in the "Help" tile of the inspira account-holder homepage.

The evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal profile and qualifications according to the instructions provided in inspira to be considered for the current job opening. No amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to reference checks to verify the information provided in the application.

Job openings advertised on the Careers Portal will be removed at 11:59 p.m. (New York time) on the deadline date.

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.

